



the **key** consultancy limited

IEMA Associate Certificate Course in Environmental Management

Leading to Associate Membership of the Institute of Environmental Management and Assessment



Aims

The Institute of Environmental Management and Assessment (IEMA) is a recognised specialist authority in the field of the environment. The popular 2 week certificate is aimed at managers and safety and environmental practitioners who have responsibility for environmental management and leads to associate membership of IEMA for successful candidates.



I'm Steve Simmons the Programme Manager for our IEMA Certificate course. In the first instance speak to a member of our sales and marketing team and should you need any further advice and support they will arrange for me to contact you and discuss the course in greater depth.

Objectives

At the end of the programme you should be able to:

- Understand the issues, science and philosophy that underpin environmental sustainability
- Identify relevant legislation for an organisation and take initial steps towards ensuring compliance
- Understand the role of various analytical and managerial tools and the assessment, interpretation and management of environmental performance

A full list of objectives is available on request.

Programme content

Week 1

Earth's Natural Systems: the principal environmental concerns Business and environment and the incorporation of environmental considerations into an organisation's operations
Effects of releases: principal sources of pollutants; their characteristics and effects on various media and key issues
Towards sustainability: the business benefits of environmental management

The British legal system in respect of environmental law, including criminal law, civil law, public and statutory nuisance, negligence, trespass, and powers of enforcement agencies and others

Controls on emissions to the atmosphere; discharges to water; the management of controlled waste; and contaminated land
Nuisance: the nature of civil law with respect to nuisance and the prime regulatory mechanisms
Producer responsibility

Other relevant legislation: planning law and its relation to environmental considerations

Week 2

Environmental risk assessment and the identification of significant impacts

Environmental Management Systems (EMS)
The role and importance of monitoring, performance indicators
The role of the environmental audit
Life Cycle Analysis, Environmental Impact Assessment, Strategic Environmental Assessment
Integrated approaches to pollution prevention and control; treatment technologies and techniques
The role of environmental reporting
Role of environmental labelling and green claims in communicating environmental information
IEMA Examination

Assessment

The assessment involves an open book formal examination at the end of the programme.

Membership of IEMA

Key will manage the membership arrangements for successful candidates.

Fees

£1660 (plus 1st year IEMA Membership £135) + VAT per place. Please note IEMA Membership fee may be subject to change.

Dates

Ref: IEMA112

Week 1: 13 – 17 February 2012
Week 2: 12 – 16 March 2012

Ref: IEMASummerSchool

Week 1: 23 – 27 July 2012
Week 2: 30 Jul – 03 Aug 2012

Ref: IEMA212

Week 1: 01 – 05 October 2012
Week 2: 29 Oct – 02 Nov 2012

The venue

This course is delivered at our training centre The Mount School in Bromsgrove, Worcestershire.



Alternatively, if you have a group of people we can deliver this course at your premises. Talk to us about your requirements and our competitive in-company training rates.

To reserve a place

Call us on **01527 575182** to check availability and reserve places on this course.

Why choose key?

.....because we care about the products we deliver; we care about our delegates; and we care about our profession and its impact upon our clients' effectiveness.

V2.0 19/12/11

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Registered in England No. 2943873. Registered office as above

The Key Consultancy Limited – Course Booking Form

(Please note our booking conditions and cancellation policy below).

Course and delegate details

Course title:		
Course fee:	Course dates:	
First name:	Surname:	Mr/Mrs/Ms/Dr/Miss
Position in company:		
Company name:		
Address:		
Postcode:	Tel:	Fax:
e-mail:		
I have read and agree to the cancellation policy set out below		
Authorised signature:		
Print name:		

Please let us know if you have any special requirements eg, dietary, access

CONDITIONS OF BOOKING	
An invoice and joining instructions will be sent on receipt of this booking form and a copy of the purchase order (if applicable). Invoices must be settled prior to attendance. Interest may be charged on late payments. Please read our cancellation policy below.	
Name and address to send the invoice	Purchase order number

Cancellation Policy

We will make every effort to accommodate changes to your schedule if for any reason you cannot attend your confirmed programme but please note our cancellation charges.

When **cancellation** is made more than 20 working days before the start of the course, the fees will be refunded in full. If less than 20 working days notice is given fees will be subject to 50% deduction. **Where less than 6 working days notice of cancellation is given fees will not be refunded and transfers cannot be considered.**

Substitutions may be made free of charge up to the last minute.

We will waive your cancellation fee and transfer your registration to a future programme under the following conditions:

- At least 6 working days notice from the start of the course has been given
- You pay your invoice in full

We will hold your account in credit and assign it to the next available programme which you must attend. If you cannot attend at the next opportunity your registration will lapse and your fees will not be refunded.

Fax back this form to 01527 576288, scan and e-mail to key@thekeyconsultancy.co.uk, or post it to: The Key Consultancy Limited, The Mount School, 277 Birmingham Road, Bromsgrove, Worcestershire, B61 0EP. Tel: 01527 575182.