



NEBOSH National Diploma in Occupational Health and Safety



This is a unitised seven week long programme accredited by the National Examination Board in Occupational Safety and Health

The NEBOSH National Diploma is accredited at Level 6 in the National Qualification Framework and is accepted by the Institution of Occupational Safety and Health for admission at the membership grade of Grad IOSH.

Course entry requirements

There are no entry criteria but to excel on the course candidates should have good written and verbal communication skills supported by a good general education. If you are new to the profession we recommend, but don't insist, that you attend the NEBOSH National General Certificate or equivalent as a foundation course before embarking on the Diploma.



I'm Chris Jones the Programme Manager for our NEBOSH National Diploma. In the first instance speak to a member of our sales and marketing team regarding your Diploma studies and should you need any further advice and support they will arrange for me to contact you and discuss the programme in greater depth.

The Key experience

Our Diploma is an integrated programme of professional development. We put *you* in the driving seat as a safety professional and challenge you to analyse problems and provide solutions to improve the culture of our model companies.

The programme is presented entirely by Key consultants and this guarantees that:

They will be there to deliver their part of the programme
They know what the whole programme involves
They understand students expectations for professional tutorials
They work together as a tutorial team

They will help you to put theory into practice and offer you a total learning experience from start to finish that you won't get anywhere else. Prepare to be stimulated by lively group discussions and get "hands on" with practical experiences in our Mockshop.

Take a moment to think about where you want to be in five years time. If, like us, you strive to be the best at what you do, then commit to one of the most arduous but rewarding programmes of study you have ever encountered; add value to your CV **and increase your asset worth to your employer.**

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You will learn about:

The management of risk
The influence of human and organisational factors on your company's safety performance
Health and safety law
Safety of plant, materials, equipment, premises and processes
The harmful effects of exposure to chemicals and other health hazards in the workplace

The unitised programme can be attended to suit your learning rate and work requirements and flexibility of attendance with short notice (min. six working days) allows **free transfers*** to future units if for any reason you can't attend.

**This is a once only transfer and must be used at the next nominated unit; transfers requested within six working days of the start of the Unit (or part of any Unit) will attract a transfer fee.*

Assessment

Assessment is by formal examinations which can be taken after each unit at the national dates or at one sitting after completing your training. You are also required to submit a detailed assignment (Unit D) and submission dates are in March and September of each year. The examinations and assignment are set and marked by NEBOSH but we will prepare you to sit the exams with confidence by setting and marking phase tests during the course and we'll be here to support you during the assignment phase.

Directed private study

Private study is the key to success. Some of this will be self-determined by your personal interests but our unique guided study work books will not only help consolidate what you have learned, but also help you learn more about your company and how the theory of the NEBOSH syllabus can be put into practice. When following the directed study, all students will have access on demand to the tutorial team.

Fees

Unit A Managing health and safety: £2495 + VAT
Unit B Hazardous agents in the workplace: £1695 + VAT
Unit C Workplace and work equipment: £1695 + VAT
Unit D Guidance: £280 + VAT (up to 4 visits)
Revision: £175 + VAT per Unit (£480 + VAT for all 3 Units)

Full Diploma: £4950 + VAT (Units A, B, C, plus Unit D Guidance and Revision)

Prices above are plus NEBOSH Fees: Registration £50 + VAT, Exam fees £80 + VAT per Unit (A, B, C and D)

Please note NEBOSH fees may be subject to change.

Course fees include expert tuition by Key's full time diploma team, a comprehensive works of accompanying study notes, meals and refreshments, and formatted directed study.



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Course Dates 2011 (September Onwards) & 2012

Unit A

Week 1: 12 – 16 September 2011
Week 2: 10 – 14 October 2011
Week 3: 21 – 25 November 2011

Week 1: 05 – 09 March 2012
Week 2: 16 – 20 April 2012
Week 3: 21 – 25 May 2012

Week 1: 10 – 14 September 2012
Week 2: 15 – 19 October 2012
Week 3: 19 – 23 November 2012

Unit B

Week 1: 05 – 09 September 2011
Week 2: 03 – 07 October 2011

Week 1: 30 Jan – 03 Feb 2012
Week 2: 27 Feb – 02 March 2012

Week 1: 03 – 07 September 2012
Week 2: 08 – 12 October 2012

Unit C

Week 1: 31 Oct – 04 Nov 2011
Week 2: 05 – 09 December 2011

Week 1: 26 – 30 March 2012
Week 2: 30 Apr – 04 May 2012

Week 1: 05 – 09 November 2012
Week 2: 10 – 14 December 2012

We suggest completing all Weeks of each Unit in the order given above. During the first week of any Unit we will need to know if you intend to sit the examination for that Unit at the next available sitting in order to register you with NEBOSH.

Revision and Examinations 2012

Unit A

Revision: 16 January 2012
Exam: 24 January 2012

Revision: 25 June 2012
Exam: 03 July 2012

Unit B

Revision: 17 January 2012
Exam: 25 January 2012

Revision: 26 June 2012
Exam: 04 July

Unit C

Revision: 18 January 2012
Exam: 26 January 2012

Revision: 27 June 2012
Exam: 05 July 2012

The venue

This course is delivered at our training centre The Mount School in Bromsgrove, Worcestershire.



Alternatively, if you have a group of people we can deliver this course at your premises. Talk to us about your requirements and our competitive in-company training rates.

To reserve a place

Call us on **01527 575182** to check availability and reserve places on this course.

Why choose key?

.....because we care about the products we deliver; we care about our delegates; and we care about our profession and its impact upon our clients' effectiveness.

V2.0 19/12/11

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Registered in England No. 2943873. Registered office as above

The Key Consultancy Limited – Course Booking Form

(Please note our booking conditions and cancellation policy below).

Course and delegate details

Course title:		
Course fee:	Course dates:	
First name:	Surname:	Mr/Mrs/Ms/Dr/Miss
Position in company:		
Company name:		
Address:		
Postcode:	Tel:	Fax:
e-mail:		
I have read and agree to the cancellation policy set out below		
Authorised signature:		
Print name:		

Please let us know if you have any special requirements eg, dietary, access

CONDITIONS OF BOOKING	
An invoice and joining instructions will be sent on receipt of this booking form and a copy of the purchase order (if applicable). Invoices must be settled prior to attendance. Interest may be charged on late payments. Please read our cancellation policy below.	
Name and address to send the invoice	Purchase order number

Cancellation Policy

We will make every effort to accommodate changes to your schedule if for any reason you cannot attend your confirmed programme but please note our cancellation charges.

When **cancellation** is made more than 20 working days before the start of the course, the fees will be refunded in full. If less than 20 working days notice is given fees will be subject to 50% deduction. **Where less than 6 working days notice of cancellation is given fees will not be refunded and transfers cannot be considered.**

Substitutions may be made free of charge up to the last minute.

We will waive your cancellation fee and transfer your registration to a future programme under the following conditions:

- At least 6 working days notice from the start of the course has been given
- You pay your invoice in full

We will hold your account in credit and assign it to the next available programme which you must attend. If you cannot attend at the next opportunity your registration will lapse and your fees will not be refunded.

Fax back this form to 01527 576288, scan and e-mail to key@thekeyconsultancy.co.uk, or post it to: The Key Consultancy Limited, The Mount School, 277 Birmingham Road, Bromsgrove, Worcestershire, B61 0EP. Tel: 01527 575182.