



the **key** consultancy limited

# In-company Training and Consultancy Services

## Accredited Courses

**NEBOSH National General Certificate**

**NEBOSH International General Certificate**

**NEBOSH Certificate in Fire Safety and Risk Management**

**NEBOSH National Certificate in Construction Health and Safety**

**NEBOSH National Diploma in Occupational Safety and Health**

**NEBOSH National Certificate in Environmental Management**

**NEBOSH National Diploma in Environmental Management**

**IEMA Associate Certificate Course in Environmental Management**

**IOSH Managing Safely**

**IOSH Working Safely**

**IOSH Safety for Senior Executives**

**IOSH Managing Environmental Responsibilities**

**IOSH Working with Environmental Responsibilities**

## Key Short Courses

### Manual Handling

- Instructors and Assessors
- Instructors and Assessors Refresher
- ½ Day Workshop
- 1 Day Workshop
- Risk Assessment

**LOLER (Lifting Operations and Lifting Equipment Regulations)**

**CoSHH (Control of Substances hazardous to Health)**

- CoSHH Risk Assessment
- Working Safely with Chemicals

**DSEAR (Dangerous Substances and Explosive Atmospheres Regulations)**

### Fire Safety

- Fire Legislation and Risk Assessment
- Basic Fire Safety
- Fire Warden/Marshall Training

### Risk Assessment

- 1 Day Workshop
- 2 Day Workshop

### DSE Assessment (Display Screen Equipment)

### Risk and the Pregnant Worker

### Stress Risk Assessment

### Office Safety

### Health and Safety for Managers and Supervisors

### Executive Briefing/Directors Responsibilities

### Corporate Manslaughter Briefing

### Accident Investigation

### Electrical Safety

- Electrical Safety for Managers
- Electrical Safety for Operatives
- PAT Testing

### CDM (Construction, Design and Management Regulations 2007)

- 1 Day Workshop
- ½ Day CDM Update
- The Role of the CDM Co-ordinator
- The role of the Principal Contractor
- Designers Responsibilities

### Managing Contractors

### Asbestos

- Managing Asbestos
- Asbestos Awareness

### Working at Height

### Safe Working with Steps and Ladders

### Safety with Pressure Systems

### Confined Spaces

- Management of Confined Spaces
- Working in Confined Spaces
- Entry into Confined Spaces
- Confined Space Rescue

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**Permit to Work**

**Control of Vibration**

**Noise Assessment**

**Management of PPE (Personal Protective Equipment)**

**Machinery Safety**

**PUWER (Provision and Use of Work Equipment)**

**CE Marking of Machinery**

**Introduction to HAZOP**

**Safety Representatives**

- Non Union
- Union Representatives

**Safety Committee Development**

**Representing Employees' Safety**

**Training Essentials**

**Events Health and Safety Risk Management**

**Environmental Audit**

- 1 Day Workshop
- 2 Day Workshop

**Site Waste Management Plans (SWMP)**

**Environmental Compliance in FM**

**Effective Waste Minimisation**

## Behavioural Safety

**Make the Right Choice**

**Introduction to Behavioural Safety**

**Human Factors in Safety**

**Leadership Skills in Health and Safety**

## Bespoke and Tailored Courses

All courses listed can be tailored to address particular client needs. Any tailoring of accredited courses will result in extended tutor contact times as they are delivered to a set syllabus agreed with the awarding body.

A bespoke course service is available.

## Consultancy Services

**CoSHH, Noise, DSE and Risk Assessments**

**Confined Space and Permit to Work Systems**

**Safety Management Systems**

**Safety Audits**

**Health and Safety Plan**

**Safety Policy**

**Written Procedures**

**Safe Systems of Work**

**Method Statements**

**Recording Procedures**

**Environmental Compliance**

**Environmental Audits**

Typically 1 day at a client site requires a further day for the production of a 'report of findings and recommendations'.



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